

Vacancy Announcement

Senior Water and Sanitation Consultant

Job Title	Senior Water and Sanitation Consultant
Reporting to	Technical Manager, WSUP Advisory CIC
Location	London, UK
Salary	circa £38,000
Hours	Full-time, 37.5 hours per week (Monday to Friday)
Duration	Permanent after completion of probation period

About WSUP Advisory

WSUP Advisory CIC is the consultancy arm and a wholly owned subsidiary of Water and Sanitation for the Urban Poor (WSUP), a non-profit partnership between the private sector, NGOs and research institutions focused on solving the global problem of inadequate water and sanitation in low-income communities.

WSUP Advisory provides consultancy services that build upon more than a decade of WSUP experience in its six programme countries, expanding the organisation's reach and reputation in urban water and sanitation. WSUP's experience in developing water and sanitation programmes in some of the poorest and most challenging cities in the world informs the advice and guidance we give.

We help municipalities, utilities and independent service providers around the world tackle the challenges of rapid urbanisation and improve life for millions of people who lack access to water and sanitation services. This includes helping service providers identify and develop sustainable business models that can benefit low income customers.

We work with local and national governments and regulators to create favourable operating environments for these service providers. We also support and advise international finance institutions, international agencies and non-government institutions, corporations and foundations in investing in, or supporting water and sanitation improvements.

Job Description

What we are looking for

We're looking for an individual who is motivated by our mission, consistently displays the highest levels of personal and professional integrity, is interested in continuing to develop their career as a senior consultant in international development with a specific focus on cities, has worked in water and sanitation, particularly with utilities or service providers, and has the analytical, writing and numeracy skills to be an effective consultant.

What we offer

We offer a unique opportunity to contribute to solving the often-difficult problems of transforming cities to improve services for low-income customers. We are a small and dynamic team operating a business that is growing at more than 20% per year – which creates diverse opportunities for learning and for rapidly increasing responsibility. We offer competitive remuneration and benefits.

What you will be doing

You will work independently, manage teams or work with partners and sub-consultants to:

- 1. Deliver projects in water and sanitation addressing operational, organisational and strategic issues**
 - Provide technical inputs to projects both in the UK and overseas;
 - Act as project manager responsible for project planning, controlling, reporting, commercial and quality management;
 - Organise and manage project teams (Advisory staff and sub-consultants);
 - Provide logistical support to Advisory staff and consultants.
 - Manage work with partner organisations;
 - Organise and participate in internal and external information sharing activities;
 - Manage communications with clients for assigned projects;
 - Maintain project files and documentation;
- 2. Contribute to developing new business**
 - Lead the preparation of bids and tenders;
 - Utilise and maintain internal business development processes;
 - Support the implementation of the business development strategy as required e.g. client meetings, marketing material development, market research;
- 3. Support technical excellence**
 - Publish papers and speak at conferences to highlight WSUP experience;
 - Coach, mentor and develop others in your areas of technical expertise;
 - Assure the quality and integrity of our services and outputs.

Person Specification

Evidence that applicants meet the essential criteria will be assessed by the following methods: Application (A), Interview (I), written test (T) as indicated below.

Experience
<i>Essential</i>
<ul style="list-style-type: none"> • Extensive experience in the water and sanitation sector (A, I) including specific experience in one or more of the following areas: <ul style="list-style-type: none"> ○ utilities management; ○ urban water supply; ○ on and/or off-site sanitation, ○ faecal sludge management (FSM); and ○ business development support to SMEs. • Experience working as part of multi-disciplinary consultancy teams (A, I) • Experience in managing projects including contractual and commercial aspects (A, I) • Experience in the management and leadership of teams. (A, I) • Previous work experience in low and middle-income countries (A, I)
<i>Desirable</i>
Qualifications
<i>Essential</i>
<ul style="list-style-type: none"> • Bachelor degree or equivalent in civil, environmental or sanitary engineering or another relevant field. (A) • Master's degree related to water and sanitation with a focus on low and middle-income countries or an MBA (A)
<i>Desirable</i>
<ul style="list-style-type: none"> • Business administration/business management training/qualification (A,I) • Project management training/qualification (A, I)
Skills
<i>Essential</i>
<ul style="list-style-type: none"> • Excellent spoken, written and presentational skills in the English language (A, I, T) • High level of proficiency in Word, Excel and PowerPoint (T) • Ability to plan and manage diverse tasks and meet deadlines (I) • Ability to lead and motivate teams and to manage individual performance (A, I) • Flexibility and adaptability to work in a small and dynamic team (A, I) • Ability to work effectively in multi-cultural and multi-sectorial teams (I) • Ability to spend extended periods overseas as part of project implementation teams (I)
<i>Desirable</i>
<ul style="list-style-type: none"> • Proficiency in French, Spanish or Portuguese (A, I) • Proficiency in the use of on-line management tools e.g. podio, sharefile (A, I) • Proficiency in MS Project or other planning tools (A, I)
Knowledge
<i>Essential</i>
<ul style="list-style-type: none"> • Sound understanding of key technical, financial, institutional and social issues related to the provision of water and sanitation services to low income consumers in urban areas of low and middle-income countries (A, I) • Good understanding of business and the commercial environment (A,I)
<i>Desirable</i>
<ul style="list-style-type: none"> • Understanding of business drivers of consultancy businesses (A,I)

Application Procedure

The job is based in the UK. We are unable to sponsor a visa application for anyone who cannot supply the original of one of the documents accepted under the Asylum and Immigration Act (1996) as evidence of the right to work in the UK. **Please do not apply if you cannot fulfil this legal requirement.** If invited to interview, you will be required to bring proof of your right to work in the UK.

To apply, please complete the on-line form and attach your CV and cover letter. Completing and returning an equal opportunities form is optional, but will help us with monitoring and diversity action planning.

Closing Date

The closing date for the application is Monday 12 February 2018.